

Minutes from the Nov 18, 2023 regular meeting of Council of the Resort Village of Mistusinne held at 10:00 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Barb Glubis, Darren Treble, Lorrie Moffat, Jeannie Coutts, Administrator Kelly Dodd, Administrative Assistant Kendra Stewart and Foreman Edward Stenko

Mayor Lloyd Montgomery called the Council Meeting to order at 10:00 a.m.

Agenda

142/2023 GLUBIS: That the agenda be approved as presented. Carried.

Minutes

143/2023 COUTTS: That the minutes of the Oct 28, 2023 regular meeting be approved as presented. Carried.

Edward Stenko presented his foreman report @ 10:01 a.m. He completed at 10:24 a.m.

Foreman Report

Our contractor is ready for Snow Removal, as is the equipment. Discussions were had regarding adding a new pump and motor to the irrigation system for efficiency and future planning. A path at the playground has been discussed. The administrator will reach out to Crosby Hannah for direction moving forward.

Pump & Motor

144/2023 GLUBIS: That we order a pump and motor for the irrigation system from Wig's Pump House (Aquifer) for \$10,275.96 plus applicable taxes. Carried..

By-law No. 04-23 Council Remuneration Bylaw

145/2023 COUTTS: That we read Bylaw No.04-23 for a first time, being a bylaw to address council remuneration rates and protocol. Carried.

Foreman's Report

146/2023 TREBLE: That we approve the Foreman's report as presented. Carried

Rate Payer Survey

The Annual Rate Payer Survey will be open in December and will close Jan 15, 2024. Ratepayers will be informed via email and Facebook.

Boards & Appointments 2024

147/2023 TREBLE: That the list of Boards & Appointments for the year 2024 be accepted as attached and forming part of these minutes, and that the website be updated accordingly. Carried.

Declaration of Eligibility Revenue Share

- 148/2023 GLUBIS: The Council of the Resort Village of Mistusinne confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations has been completed. No Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations as we do not operate a municipal waterworks system; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedures Bylaw; Adoption of an Employee Code of Conduct; and All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we believe all requirements will have been met and there should be no disruption to the payment schedule and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations
- Carried

Board of Revision

- 149/2023 TREBLE: That the RESORT VILLAGE OF MISTUSINNE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.
- Carried

Secretary to the Board of Revision

- 150/2023 MONTGOMERY: That the RESORT VILLAGE OF MISTUSINNE appoints Kristen Tokaryk with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.
- Carried

Year- End Considerations

- 150/2023 COUTTS: That we accept all 2023 payments until 4:00 p.m. Jan 5, 2024 without penalty.
- Carried
- 151/2023 TREBLE: That the Administrator is authorized to pay any invoices that come in after the November meeting, with Mayor or Deputy Mayors approval, to facilitate year end.
- Carried
- 152/2023 TREBLE: Where applicable, as per Sections 31 and 269 of The Municipalities Act, the Administrator is authorized to add any outstanding lagoon usage fees that the Resort Village has already paid on their behalf, as any outstanding

utility arrears, to the taxes of those property owners at year end.

Carried

Administrator's Report

Mistusinne morning supplies to be researched and purchased soon. A labelling system will be implemented in December.

Assistant Administrator's Report

Elbow Transfer station contact information form has been created. If you have not responded to snow removal correspondence you will be removed from the list. The assistant is taking MuniSoft training in December.

Council reports

Mayor Montgomery discussed camera options for the Garbage area.

Councilor Coutts discussed the Gazebo project, the administrator will continue to look for grant options. We will put out a call for local labor once the project is finalized.

Financial Statement

153/2023 MOFFAT: That the October Financial statement be approved as presented.
Carried.

Accounts Payable

154/2023 GLUBIS: That the list of accounts payable be accepted as presented. Carried

Correspondence

155/2023 TREBLE: That the list of correspondence be accepted as presented. Carried

In-Camera Session

156/2023 TREBLE: That this meeting goes in-camera at 12:15 p.m. to discuss Human Resources matters, compliant with Section 16 of The Local Authority Freedom of Information and Protection of Privacy Act.
Carried.

Mayor Montgomery, Councillors Treble, Glubis, Moffat, and Coutts, Administrator Dodd attended the in-camera session. Council returned from the in-camera session at 12:59 p.m.

Carried

Wages 2024

157/2023 GLUBIS: That the 2024 hourly Wages be as follows:
Edward Stenko \$33.33/hour
Shane Clark \$26.09/hour
Kendra Stewart \$23.11/hour
Summer Student \$17.00/hour
Carried

Office Closure

158/2023 TREBLE: That the municipal office be closed December 8, and that we advertise accordingly. Carried

Next Meeting

159/2023 COUTTS: That the next Council Meeting be scheduled for January 20, 2024 at 10:30 a.m.

Adjournment

160/2023 MONTGOMERY: That this meeting be adjourned at 1:08 p.m. Carried.

CORRESPONDENCE:

Oct 31, 2023 SUMA Letter STARS
SK 2023-2024 Mission Records
2023 Enbridge Pipelines
2023 Enbridge Information
2023-2024 SUMA Assure Rate letter
Palliser Regional Library Chair Letter 2023
Palliser Regional Library Hours 2024

ACCOUNTS PAYABLE:

Bank Code: General - General Bank Account

Computer Cheques:

5372	2023-10-29	Lloyd Montgomery	WW, RCMP & PARCS Mileage	288.00
5373	2023-11-17	Darren Treble	Nov 2023 Meeting Mileage	166.50
5374	2023-11-17	Jeannie Coutts	Nov 2023 Meeting Mileage	158.40
5375	2023-11-17	Loraas Disposal Services Ltd.	October Charges	2,653.62
5376	2023-11-17	Loretta Moffat	Nov 18 Meeting Mileage	131.40
5377	2023-11-17	Lloyd Montgomery	Nov 2023 Meeting Mileage	225.00
5378	2023-11-17	Palliser Plains Coop Ltd	450 L Diesel	755.43
5379	2023-11-17	R & J Lakeside Service Ltd.	Tire Repair	149.85
Total for General:				4,528.20
