

Minutes from the February 11, 2023 regular meeting of Council of the Resort Village of Mistusinne held at 10:30 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Barb Glubis, Darren Treble, Lorrie Moffat, Jeannie Coutts, Administrator Kelly Dodd, and Foreman Edward Stenko

Mayor Lloyd Montgomery called the Council Meeting to order at 10:30 a.m.

Agenda

12/2023 COUTTS: That we remove “Employee Reviews and Wages 2023” from the agenda and then approve. Carried.

Minutes

13/2023 TREBLE: That the minutes of the January 14th regular meeting be approved as presented. Carried.

The 2023 Budget will be available for final review and approval at the March 2023 meeting.

The 2021 Audited Financials will be available for review and approval at the March 2023 meeting.

14/2023 **Golf Sponsorship Renewal**

GLUBIS: That we offer a five (5) year sponsorship opportunity to all existing golf course sponsors at a cost of \$500.00, for each business, or a golf group to four (4) names on one sign per golf hole.

Carried.

Boat Launch Pad Install

15/2023 TREBLE: That we hire “Acadia Construction” out of Saskatoon to complete the Boat launch pad Installation for \$37,670 plus applicable taxes, and that the work is to commence approximately March 15, 2023, if they agree to add “certified engineer will oversee the project” to the proposal.

Carried.

Board of Revision

16/2023 TREBLE: That the RESORT VILLAGE OF MISTUSINNE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term

of January 1, 2023 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thomspson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Marray Dean, and Stew Demmans.

The chair shall be responsible for naming no fewer than three (3) members of the hearing of any matter. Where the chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members. Carried

Board of Revision - Secretary to the Board

17/2023 COUTTS: That the RESORT VILLAGE OF MISTUSINNE appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023 through to December 31, 2023; remuneration as set out in the Western Municipal Consulting Ltd. fee schedule; If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing. Carried.

Resort Village of Mistusinne Grant Applications

18/2023 MONTGOMERY: That the administrator be authorized to apply for grants that support the objectives of the council of the Resort Village of Mistusinne and that she keeps council informed of the applications and status of each application. Carried.

Tax Enforcement List

19/2023 GLUBIS: That we accept the 2022 Tax Enforcement List as presented, and that we advertise in the Davidson newspaper accordingly. Carried

Bylaw No. 01-23 – WaterWolf Planning District Agreement

20/2023 TREBLE: Read Bylaw No. 01-23 for a first time, being a bylaw to provide for a planning district agreement. Carried.

21/2023 GLUBIS: Read Bylaw No. 01-23 for a second time. Carried.

22/2023 COUTTS: That we have three consecutive readings at this same meeting.
Carried Unanimously.

23/2023 MOFFAT: Read Bylaw No. 03-23 for a third and final time, hereby adopting a bylaw to provide for a planning district agreement. Carried.

Administrator Report

The administrator Kelly Dodd confirmed that the Beach Permit has been submitted, snow removal hours have been down in January over December, the rate payer survey will be reopened until Feb 28, and we will have a final decision regarding a new communication cost share program Feb 14th. Kelly reported that the Canada Post Foundations Grant, The FCC Agri Spirit Grant, The Co-op Spaces & Places Grant, The Employment & Development Canada Grant, Two Billion Trees & Tremendous Trees, as well as the SUMA Convention Grant have all been applied for. There will be "A Welcome Back" event will be held May 20 for rate payers to pick up everything they will need for the 2023 season. Council discussed ZOOM meetings and determined they are not a suitable fit at this time. The administrator has prepared the 2022 Tax Enforcement list, the Water Wolf District Agreement paperwork, and reviewed the EMO plan.

Admin Assistant Report

Kelly Dodd reported on behalf of Kendra Stewart. Kendra has been busy implementing changes as per the auditor. Kendra has created a survey report that will be released to the public once the survey closes. Kendra applied for the CPRA Grant for a summer student to act as a community liaison and assist the office. She is taking Civic Address Training next week. Kendra has been working to find a Golf Sponsor Sign creator and she provided the info for ZOOM.

Councillor Reports

Councillor Jeannie Coutts spoke about the Gazebo project and will provide quotes to the administrator once received for the CO-OP Spaces & Places grant.

Councillor Barb Glubis spoke about the Beach project; discussions were had regarding the condition of the rip-rap and a design for the additional access project.

Deputy Mayor Darren Treble discussed the condition of the swim platforms and the need for them to be redone in early spring.

Councillor Lorrie Moffat talked about the Gazebo sunshade project for the playground and provided quotes on a structure. She provided pricing for new

equipment to be submitted to the Canada Post Foundations Grant. She has requested that the office put out a call for more volunteers for the playground committee in our next communication.

Mayor Lloyd Montgomery discussed snowmobiles on the golf course and advised that it was an honest mistake that has been rectified.

Playground Sunshade

24/2023 GLUBIS: That we purchase at 12'X12' Gazebo from Costco at a cost of approximately \$2000.00 plus applicable taxes for the playground using funds that have been specifically reserved for the playground. Carried

Tetherball

25/2023 MONTGOMERY: That we purchase a new Tetherball and spring for the playground for \$103.00 plus shipping and applicable taxes. Carried

August Long Weekend Entertainment

26/2023 COUTTS: That we hire "Chris Klein" to provide live entertainment - country music on August 6 at a cost of \$800.00, and that we pay the \$100.00 deposit to hold the booking today. Carried

Financial Statement

27/2023 TREBLE: That the January Financial statement be approved as presented. Carried.

Accounts Payable

28/2023 MOFFAT: That the list of accounts payable be accepted as presented. Carried

WaterWolf Operating Budget 2023

29/2023 COUTTS: That the council for the Resort Village of Mistusinne supports The 2023 WaterWolf Operating Budget as presented. Carried

Correspondence

30/2023 GLUBIS: That the list of correspondence be accepted as presented. Carried

In-Camera Session

31/2023 TREBLE: That this meeting go in-camera at 12:41 p.m. to discuss Human Resources matters, compliant with Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Mayor Montgomery, Councillors Treble, Glubis, Moffat, and Coutts, as well as Administrator Dodd attended the in-camera session.

Council returned from the in-camera session at 1:01 p.m.

Employment Contract - Foreman

30/2023 GLUBIS: That we enter into a three (3) year employment contract with the Foreman Edward Stenko, and that the administrator be authorized to sign on the Village's behalf. Carried.

Next Meeting

31/2023 GLUBIS: That the next Council Meeting be scheduled for March 11, 2023 at the Mistusinne Community Centre at 9:30 a.m. Carried.

Adjournment

32/2023 MOFFAT: That this meeting be adjourned at 1:05 p.m. Carried.

CORRESPONDENCE:

WaterWolf Planning Forum Invite 2023
WaterWolf Planning Forum Agenda 2023
Enbridge Quarter 1 Update
WaterWolf Board Member Meeting Minutes Jan 19
WaterWolf Member Letter Feb 9
WaterWolf Budget 2023

ACCOUNTS PAYABLE:

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: General - General Bank Account				
Computer Cheques:				
5185	2023-01-20	Economy Stationary	Envelopes	137.12
5188	2023-01-20	Aon Canada Inc. - T57048C	2023 Insurance	9,371.00
5187	2023-01-20	Crosby Hanna & Associates	Building Permit Assistance	1,241.83
5188	2023-01-20	Darren Treble	Jan 14 Meeting Mileage	168.50
5189	2023-01-20	Kelly Dodd	Contract - Jan 2023	2,500.00
5190	2023-01-20	Jeanne Coutts	Jan 14 Meeting Mileage	158.40
5191	2023-01-20	Minister of Finance	Fire Dispatch 2023	216.83
5192	2023-01-20	Loretta Moffat	Jan 14 Meeting Mileage	131.40
5193	2023-01-20	Lloyd Montgomery	Jan 14 Meeting Mileage	225.00
5194	2023-01-20	Palliser Regional Library	2023 Levy	1,816.61
5195	2023-01-20	SUMA	Regional Meeting Oct 13	893.08
5196	2023-01-20	WaterWolf Planning Inc.	2023 Membership fees	525.00
5197	2023-01-29	Darwyn Hoyseih	Snow Removal Pay	207.00
5198	2023-01-29	MEPP	Remittance	129.47
5199	2023-01-29	Receiver General	Deductions	79.01
5200	2023-01-29	Kendra Stewart	Payroll	680.65
5201	2023-02-06	Darren Treble	Feb 11 Meeting Mileage	168.50
5202	2023-02-06	Jeanne Coutts	Feb 11 Meeting Mileage	258.40
5203	2023-02-06	MEPP	2022 - July through Oct adj	196.86
5204	2023-02-06	Loretta Moffat	Feb 11 Meeting Mileage	131.40
5205	2023-02-06	Lloyd Montgomery	Feb 11 Meeting Mileage	225.00
5206	2023-02-06	SAMA	SAMA Requisition	7,126.00
Other:				
200123	2023-01-20	SaskPower	Dec Shop Power	801.31
20012023	2023-01-20	SaskPower	Dec Office Power	488.32
20012023	2023-01-20	SaskTel	Office Phone - Dec	144.65
Total for General:				27,997.12

Certified Correct Feb 11, 2023