

Minutes from the March 11, 2023 regular meeting of Council of the Resort Village of Mistusinne held at 9:30 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Barb Glubis, Darren Treble, Lorrie Moffat via speaker phone, Jeannie Coutts via speaker phone, Administrator Kelly Dodd, Administrative Assistant Kendra Stewart and Foreman Edward Stenko

Mayor Lloyd Montgomery called the Council Meeting to order at 9:31 a.m.

**Agenda**

33/2023 TREBLE: That the agenda be approved as presented. Carried.

**Minutes**

34/2023 GLUBIS: That the minutes of the February 11<sup>th</sup> regular meeting be approved as presented. Carried.

The 2021 Audit has been completed. The Auditor has requested that the 2021 Budget be reapproved at this meeting and motion provided to him.

The 2022 Financials Statements will be audited March 30. The Administrator Kelly Dodd will request statements to be presented at the April 22<sup>nd</sup> meeting for approvals, in order to be available for Mistusinne Morning May 20<sup>th</sup>.

**2021 Operating and Capital Budget**

35/2023 TREBLE: That we accept the 2021 Operating and Capital Budget. Carried.  
36/2023 COUTTS: That we set the 2021 municipal mill rate at 2.20 mills. Carried.  
37/2023 MONTGOMERY: That we acknowledge the confirmed Education Property Tax Mill rates for 2021 as provided by the Government of Saskatchewan. Carried.

38/2023 **2021 Audited Financial Statement**

GLUBIS: That we approve the 2021 Audited financial statement following the correction of Schedule 10; Schedule of Council Renumeration. Carried.

**2023 Operating and Capital Budget**

39/2023 GLUBIS: That we accept the 2023 Operating and Capital Budget. Carried.  
40/2023 TREBLE: That we set the 2023 municipal mill rate at 2.35 mills. Carried.  
41/2023 MONTGOMERY: That we acknowledge the confirmed Education Property Tax Mill rates for 2023 as provided by the Government of Saskatchewan. Carried.

**Golf Course Sponsorship**

Golf Course sponsorship opportunities will be advertised to all residents via email, Facebook, and our website this week Mar 12 - Mar 17.

### **Golf Course Sponsorship Signage**

42/2023 TREBLE: That we hire Waylon Signs out of Montmartre to produce sponsorship signage for the Golf Course at a cost of approximately \$3600.00 plus applicable taxes. Carried.

### **Canada Day Celebrations**

Based on feedback from the Annual Rate Payer Survey and discussions at this council meeting there will be a BBQ lunch following the parade on July 1.

### **Mistusinne Morning May 20**

In lieu of the Rate Payers meeting Council will be available the morning of May 20<sup>th</sup> to answer any questions residents may have while they pick up their tax notices and relevant information for the 2023 season.

### **Swim Platforms and Boat Dock**

Swim Platform improvement discussions have commenced. The administrator will review the insurance policy for any liability concerns.

Boat Dock enhancements will begin next month.

### **2023 Annual Rate Payer Survey**

A condensed version of the Rate Payer Survey results will be available online this week. If you wish to see a detailed version please contact us at [office@mistusinne.com](mailto:office@mistusinne.com). The 2024 Rate Payer Survey discussions will begin in October of 2023.

### **Playground Equipment**

43/2023 MOFFAT: That we purchase a Bouncing Buddy Bus Play Structure through Blue Imp Manufacturing at a cost of \$7289.37 plus applicable taxes to be purchased out of existing Play Ground Funds.

### **Irrigation System Expansion**

44/2023 TREBLE: That we order 3500 ft of 1 1/2" water line at a cost of 0.95 a ft from Valley Irrigation, a total cost of approximately \$3325.00 plus applicable taxes. Carried.

### **Second Story Building Permit**

45/2023 MONTGOMERY: That 321 Chekepak's Second story Building Permit be amended to show that windows on the rear side of the secondary story addition will be allowed as the space behind the addition is Green Space. Carried

### **Road Registration - CAR**

46/2023 MONTGOMERY: That as per Civic Address Registry requirements we name the road leading to the Boat Launch "Maintenance Road", and that shop be registered as "100 Maintenance road" and the Boat Launch "200 Maintenance Road". Carried

## **Administrator Report**

The administrator Kelly Dodd confirmed that crown land lease renewals should be presented to council by the Ministry shortly, and that Kelly will follow up. Kelly will also follow up the status of the Beach Permit with both the Ministry and WSA. Kelly Dodd will submit grant applications for the Playground today. Building permit application processes have received a new page on our website and an email will go out to residents this week to help anyone who needs a permit this season. Welcome Back Mistusinne Morning planning is underway and taxes and Fees will be processed in early April. Welcome back packages will be presented to council at the April meeting for final review. Kelly will reach out to WSA for further information to present to residents regarding non-potable water regulations.

## **Admin Assistant Report**

Kendra reported on her CAR (Civic Address Registry training). She advised that we needed to name the road to the shop and boat launch and number each entity. Kendra reported on Golf Course Sponsorship Signage which she is spearheading. Information will go out to residents this week. She completed the Sask Lotteries Grant Application last month as well as the annual WCB reporting. She formatted the survey results and will present to residents this month.

## **Councillor Reports**

Councillor Jeannie Coutts spoke about the Gazebo project, quotes have been provided and the CO-OP Spaces & Places grant has been applied for.

Councillor Barb Glubis spoke about the Beach project; she asked for an update on the permit status which the administrator Kelly Dodd will obtain. Foreman Edward Stenko has discussed the riprap with Arcadia Construction and a quote will be obtained after spring thaw. Councillor Glubis attended the Water Wolf Annual Planning Forum in Feb. There were discussions of forming a part time work force to cover disruptions in normal settings such as holidays which would be shared among Water Wolf members.

Deputy Mayor Darren Treble led the swim platform discussions and Foreman Edward Stenko is formulating a plan for enhancements.

Councillor Lorrie Moffat advised that the Playground Gazebo has arrived. Equipment quotes have been obtained and assistant Kenda Stewart will order the equipment. Kelly Dodd will apply for playground grants today. Lorrie advised that volunteers will be needed for install. We will post this notice once deliver dates for equipment are available.

Mayor Lloyd Montgomery discussed the Golf Tournament and suggest Saturday August 5<sup>th</sup> as a potential date. This will be confirmed at the April 22 meeting.

## **Recycling Revenue**

47/2023      MOFFAT: That all revenue received from Recycling donated by residents be allocated to the Playground fund. Carried

## **Financial Statement**

48/2023      MOFFAT: That the February Financial statement be approved as presented. Carried.

**Accounts Payable**

49/2023 TREBLE: That the list of accounts payable be accepted as presented. Carried

**Correspondence**

50/2023 MONTGOMERY: That the list of correspondence be accepted as presented.  
Carried

**In-Camera Session**

51/2023 MONTGOMERY: That this meeting go in-camera at 11:13 a.m. to discuss Human Resources matters, compliant with Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Mayor Montgomery, Councillors Treble, Glubis, Moffat, and Coutts, as well as Administrator Dodd attended the in-camera session.

Kelly Dodd left chambers from 11:38 a.m. until 11:49 a.m.

Council returned from the in-camera session at 11:51 a.m.

**Employee Wages**

52/2023 GLUBIS: That we approve the following wage increases effective Jan 1, 2023:  
Maintenance 1 - Shane Clarke \$24.27/hr.  
Summer Student - Year 1: \$14.50/ hr.  
Summer Student - Year 2 or 3: \$15.50/hr.  
Carried.

**Permanent Assistant**

53/2023 MONTGOMERY: That Kendra Stewart has successfully completed her probationary period effective today, and that her wage be increased to \$21.50 effective Jan 1, 2023.

**Next Meeting**

54/2023 GLUBIS: That the next Council Meeting be scheduled for April 22, 2023 at the Mistusinne Community Centre at 10:30 a.m.  
Carried.

**Adjournment**

55/2023 TREBLE: That this meeting be adjourned at 12:17 p.m. Carried.

CORRESPONDENCE:

WaterWolf WCM Appeals Board Descriptions

ACCOUNTS PAYABLE:

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: General - General Bank Account</b>				
Computer Cheques:				
5207	2023-02-19	Kelly Dodd	Contract - February	2,500.00
5208	2023-02-19	MuniSoft	2023 SSA, EMA	3,378.41
5209	2023-02-19	Receiver General	2021 & 2022 T4 Adjustments	648.09
5210	2023-02-24	Darren Treble	March 11 Meeting Mileage	166.50
5211	2023-02-24	Jeannie Coutts	March 11 Meeting Mileage	158.40
5212	2023-02-24	Need to seperate payments		0.00
5213	2023-02-24	Lloyd Montgomery	Mar 11 Meeting Mileage	225.00
5214	2023-02-24	PARCS	2023 Membership	295.00
5215	2023-02-24	Loretta Moffat	Playground Sun Shade	2,108.99
5216	2023-02-24	Loretta Moffat	March 11 Meeting Mileage	131.40
5217	2023-02-24	Darwyn Hoyseth	Snow Removal Pay	184.00
5218	2023-02-24	MEPP	Remittance	132.48
5219	2023-02-24	Receiver General	Deductions	88.38
5220	2023-02-24	Kendra Stewart	Payroll	671.09
5221	2023-03-04	The Davidson Leader	2022 Tax Enforcement	105.53
5222	2023-03-04	Loraas Disposal Services Ltd.	Feb monthly roll off	173.25
5223	2023-03-04	Loretta Moffat	Tetherball & String	117.66
5224	2023-03-04	S&I CANADA	1991 GMC 1500	740.04
Other:				
240223	2023-02-24	SaskPower	Jan Office Power	1,367.40
240223	2023-02-24	SaskTel	Office Phone - Jan	147.55
Total for General				13,339.17