

# ANNUAL PUBLIC MEETING REPORT – 2013

**ANNUAL PUBLIC MEETING  
SATURDAY JUNE 1<sup>ST</sup>  
1:00 pm  
COMMUNITY CENTRE  
(office)**

## 1. FROM MAYOR SAAS

### 1.1 Changes to the 2013 annual meeting time

The late arrival of spring meant the postponement of our annual tree planting bee to the May long weekend. We are therefore rescheduling our Annual Meeting (see insert). Please bring this report to the meeting. Hope to see you there.

### 1.2 Sewage disposal

Council is aware of the vulnerability of our Village regarding the disposal of our liquid waste. Our contract for access to the Elbow lagoon is signed on a year-by-year basis. As Elbow continues to grow, we can foresee the day when the Elbow lagoon will no longer have room for us. This year, Mistusinne entered into talks with our neighbours regarding the possibility of jointly sharing in the cost of an expansion to the existing lagoon, with joint ownership. At the same time, Mistusinne is also examining the possibility of a small evaporative lagoon of our own. Mistusinne is seeking a secure long-term solution for sewage disposal.

### 1.3 Irrigation system

The system is up and running for 2013. Please remember that **any equipment from the municipal system up to and including the valves is village equipment and is to be maintained only by village staff.**

### 1.4 Financial report

The 2012 final statement and the 2013 budget are found on pages 3 and 4. Please bring your questions to the Public Meeting on June 1<sup>st</sup>.

#### Applications for summer employment:

- The deadline has been extended to June 1<sup>st</sup>. Email resumes with references to [mistusinne@sasktel.net](mailto:mistusinne@sasktel.net)

## 2. FROM COUNCILLOR MONTGOMERY

### 2.1 Beach & Waterfront

New ideas have come forth to help with the anchoring of the swim platforms, and swim area buoys which hopefully will help keep the platforms where they should be. We must keep in mind, though, that we have platforms in an unprotected area of the lake, and that they will break free from time to time, so we will occasionally have to chase them down during the summer.

### 2.2 EMO

We have made some changes since the fire on last Thanksgiving weekend. We now have equipment (lights, jackets etc.) more at the ready. Also a pump has been added to the firefighting equipment, so we will have access to lake water when our irrigation system is not running. Hopefully, we can arrange some training sessions in the near future to keep improving. **The Village is seeking someone to assume the role of EMO coordinator.**

### 2.3 CPR training

This is a very valuable course that is available to residents, and we are looking for enough interest to run it again. Please let Janice know if you would like to take it. It provided training, for the 8 of us that took it, on CPR, choking, and the use of the AED device. We should soon have the AED mounted in a new cabinet on the outside of the village office, for use by the public if needed.

Due to other commitments, I will not be in attendance at the session on June 1, 2013. If you have any questions of me, as always, please call or text me at (306) 861-0122, email me at [l.montgomery@sasktel.net](mailto:l.montgomery@sasktel.net) or stop by 537 Mistusinne Cr. Most weekends.

## 3. FROM COUNCILLOR HURLBURT

### 3.1 Friends of trees

About two dozen volunteers turned out to plant trees on the long weekend and to have a noon lunch at the Tree Planters' Barbeque. This year's theme was the addition of colour with the planting of 430 native flowering bushes from the Shand Power Plant. These plantings will shape and enhance the straight rows at the entrance to our Village.

**Reminder - We still need more folks to adopt sections of trees. Check out the information bulletin board or phone Janice for more information.**

This week we received 310 more trees from Indian Head for **PART TWO OF OUR TREE PLANTING THIS SATURDAY MAY 25<sup>TH</sup> AT 9:00 am.** Please join us for this final part of our planting bee.

### 3.2 Maintenance and natural environment

Mowing season will soon be upon us. Residents are reminded that our Village policy for mowing varies according to the areas:

- The primary care area includes the edges of the ditches, the edges of the access roads, the center of Block 6, the playground and the yard at the Community Centre. This area is cut short and is cut **AS FREQUENTLY AS IS REQUIRED TO MAINTAIN A CARED FOR APPEARANCE.**
- The secondary care area includes the green spaces in and around the village. This is cut longer, usually only once per year, and **ONLY AFTER THE GRASSES HAVE GONE TO SEED.**

#### Personnel Changes:

- **Tim continues to be in charge of mowing, the care of buildings and maintenance of equipment. Contact Tim at 867-3010.**
- **Keith is now in charge of all of the village trees (both new and established trees). See Keith about tree cutting permits. Contact Keith at 867-7833.**

Yard cleaning season is also here. Here are some reminders about disposal after clean-up:

- When pruning branches and twigs **THAT ARE NOT ELMS**, please drop them off in the **MAINTENANCE YARD** so they can be mulched for our trees. Last fall the Village purchased a new wood chipping machine to create wood chips for spreading around trees on our new tree beds. One of our summer employees will be assigned to spreading these wood chips around the new plantations.
- When raking or mowing your yard, please deposit **LEAVES AND GRASS CLIPPINGS ON TOP OF THE PLASTIC MULCH BETWEEN THE TREES IN THE TREE ROWS ON THE GREEN SPACES IN YOUR NEIGHBOURHOOD.** Remember to:
  - Leave a well defined space around each tree (a well for watering).
  - Carry your clippings or leaves (rather than driving on the green space).
  - Call Keith (867-7833) if you have questions.
- Our goal is eventually to cover all of this plastic mulch with natural material that will hide the old plastic (much of it ripped from the deer). The leaves and grass will eventually compost into soil.

#### Reminder:

- **Saskatchewan statutes forbid the pruning of any elm trees (including Manchurian Elms) from April 1<sup>st</sup> to August 31<sup>st</sup>**

### 3.3 Building shade shelters at our Gathering Place

We are still looking for volunteers to help us assemble pre-cut shade structures for the outdoor Gathering Place. Please phone Janice (854-4637) to say that you will help and the days you will be available. (We will try for weekends in June.)

## 4. FROM COUNCILLOR PETERSON

### 4.1 Canada Day

**Canada Day / July 1<sup>st</sup> falls on a Monday this year.** As usual the day will begin with a parade. At 9:30 kids gather at the boat launch road; adult gather along the parade route around block six; the parade begins at 10:00 am. Immediately after the parade, everyone heads to the Gathering Place for crafts, face painting, and kids races. This year we are looking forward to **musical entertainment from New Law, the Greiner grand-kids**, during the games. There's a barbeque lunch for sale for adults. Kids, 12 and under, get free lunch. During lunch we will once again be entertained by the **violin music of Ava**. There are rumours of the world's largest game of scrub softball game in the afternoon.

### 4.2 Playground

We are planning a bee to paint the posts around the playground sometime in June. Our target piece of equipment for 2013 is a new larger slide. We have \$2,500 set aside but need to raise that amount again. To do so we are planning a benefit concert (see below).

### 4.3 Live concert part of a big weekend in Mistusinne

The weekend of August 16/17 will be a **SUPER FUN BLOW OUT WEEKEND** in Mistusinne. On the evening of **FRIDAY, AUG. 16th**, we will host a **LIVE MUSIC CONCERT** at our outdoor Gathering Place. Music will be provided by **WYATT**, an acclaimed "with-it" group from Saskatoon. A liquor licence for our Gathering Place will allow wine and beer refreshments for our adult audience. Deserts will be served.

Come for a fun evening leading up to a fun weekend with the Mistusinne Fun Golf Tournament the following day.

### 4.4 Golf course

Most of the greens have wintered well and the golf course is in great shape! New sprinklers have been installed at seven of the tee-off areas, so things are looking great. Get your season passes for 2013.

**RV of MISTUSINNE - ANNUAL FINANCIAL REPORT TO RATEPAYERS (CASH ACCOUNT ONLY)**

| <b>REVENUE</b>   |   | <b>2012<br/>Actual</b> | <b>2013<br/>Budget</b> | Notes |
|------------------|---|------------------------|------------------------|-------|
|                  | Base tax  | 98,800.00              | 123,500.00             | #1    |
|                  | Taxes from mill rate                                | 61,545.05              | 61,553.72              | #2    |
| <b>TAXES</b>     | Total Tax levy                                      | <b>160,345.05</b>      | <b>185,053.72</b>      |       |
|                  | minus abatements                                    | 84.82                  | 0.00                   |       |
|                  | minus discounts                                     | 22,103.69              | 22,100.00              |       |
|                  | plus penalties and additions                        | 1,230.57               | 1,206.34               |       |
|                  | Net taxes   | <b>139,387.11</b>      | <b>164,160.06</b>      |       |
| <b>FEES/CHGS</b> | Custom work   | 60.00                  | 50.00                  |       |
|                  | Private snow clearing                               | 2,130.00               | 1,800.00               |       |
|                  | Sale of supplies                                    | 150.00                 | 0.00                   |       |
|                  | Equipment rentals                                   | 40.00                  | 50.00                  |       |
|                  | Rental of Community Centre                          | 60.00                  | 0.00                   |       |
|                  | Golf Fees   | 11,710.00              | 10,000.00              | #3    |
|                  | Boat launch fees                                    | 230.00                 | 170.00                 |       |
|                  | <i>misc</i>   | -42.92                 | 0.00                   |       |
|                  | Pop machine sales                                   | 312.00                 | 330.00                 | #4    |
|                  | Permits   | 80.00                  | 100.00                 |       |
|                  | Tax certificates                                    | 10.00                  | 10.00                  |       |
|                  | Website ads   | 60.00                  | 0.00                   |       |
|                  | Photocopying  | 51.48                  | 0.00                   |       |
|                  | Tax additions                                       | 51.46                  | 50.00                  |       |
|                  | Construction garbage fees                           | 1,323.00               | 1,500.00               |       |
|                  | Bulk water sales                                    | 4.75                   | 0.00                   |       |
| <b>GRANTS</b>    | Mun. Op. Grant (based on no of permanent residents) | 15,225.00              | 16,754.00              |       |
|                  | Canada Day grant                                    | 500.00                 | 505.00                 |       |
|                  | Student employment grant (approval pending in June) | 2,280.00               | 3,600.00               |       |
|                  | Gas Tax Grant                                       | 3,553.40               | 3,700.00               |       |
|                  | Community Initiatives Grant                         | 3,000.00               | 0.00                   |       |
|                  | Recycle Grant                                       | 59.80                  | 60.00                  |       |
|                  | Grants in lieu (Sask Tel Bldg)                      | 731.78                 | 1,041.04               |       |
|                  | Sask Lotteries                                      | 478.00                 | 620.00                 |       |
|                  | <b>Total revenues:</b>                              | <b>181,444.86</b>      | <b>204,500.10</b>      |       |

| <b>EXPENSES</b> |   | <b>2012<br/>Actual</b> | <b>2013<br/>Budget</b> |     |
|-----------------|---|------------------------|------------------------|-----|
| <b>STAFF -</b>  |   |                        |                        |     |
| Salaries        | All staff (maintenance, golf, admin, assist, students)<br>(includes benefits and workers' compensation) | 75,612.20              | 83,028.79              | #5  |
| <b>COUNCIL</b>  | Council remuneration  | 8,814.71               | 9,124.11               | #6  |
|                 | Council travel and expenses   | 1,278.67               | 3,000.00               | #7  |
|                 | Council training and conventions  | 781.00                 | 800.00                 |     |
|                 | Consultative services   | 0.00                   | 3,500.00               | #8  |
| <b>ADMIN</b>    | Audit   | 3,150.00               | 2,500.00               |     |
|                 | SAMA  | 4,185.00               | 4,156.00               |     |
|                 | Advertising   | 234.06                 | 300.00                 |     |
|                 | Admin Training  | 709.25                 | 800.00                 | #9  |
|                 | Insurance   | 3,992.00               | 4,100.00               |     |
|                 | Memberships   | 1,085.00               | 900.00                 | #10 |
|                 | Website fees (carrier and updates)  | 729.82                 | 750.00                 |     |
|                 | Tax enforcement   | 36.48                  | 50.00                  |     |
|                 | Elections   | 1,384.19               | 1,300.00               | #11 |
|                 | Bylaw enforcement   | 0.00                   | 1,500.00               |     |
|                 | Office equipment agreements   | 412.44                 | 1,232.00               |     |
|                 | Power at office   | 1,943.61               | 2,100.00               |     |
|                 | Phone at office   | 1,620.08               | 1,700.00               |     |
|                 | Sewer at office   | 162.36                 | 216.00                 |     |
|                 | Postage   | 1,184.93               | 1,300.00               |     |
|                 | Office supplies   | 2,619.98               | 2,700.00               |     |
|                 | Community Centre supplies   | 427.30                 | 450.00                 |     |
|                 | Office repairs  | 1,923.06               | 600.00                 | #12 |
|                 | Donation to Elbow fireworks   | 125.00                 | 125.00                 |     |

|                          |   |                   |                   |     |
|--------------------------|---|-------------------|-------------------|-----|
| <u>POLICE &amp; FIRE</u> | RCMP  | 2,270.40          | 2,270.00          |     |
|                          | 911 dispatch fee  | 70.00             | 82.50             |     |
|                          | Contract with Elbow for their Fire Dept coverage          | 1,200.00          | 1,200.00          |     |
|                          | Fire insurance  | 561.00            | 561.00            |     |
|                          | Vehicle repairs   | 536.46            | 500.00            |     |
|                          | Small tools & equipment                                   | 1,558.56          | 300.00            |     |
|                          | Berm around brush pile                                    | 0.00              | 8,000.00          | #13 |
| <u>MAINTENANCE</u>       | Maintenance travel and meals                              | 157.30            | 350.00            |     |
|                          | Vehicle registration and insurance                        | 1,186.50          | 1,200.00          |     |
|                          | Power at Maint Bldg                                       | 4,180.36          | 4,300.00          |     |
|                          | Phone at Maint Bldg & cell                                | 1,210.97          | 1,300.00          |     |
|                          | Sewer at Maint Bldg                                       | 81.18             | 108.00            |     |
|                          | Shop supplies & small tools                               | 2,704.43          | 3,300.00          | #14 |
|                          | Supplies for washroom, cleaning                           | 592.56            | 600.00            |     |
|                          | Equipment repair (tractor repairs)                        | 3,426.93          | 5,500.00          | #15 |
|                          | Fuel and Oil  | 9,221.71          | 10,000.00         |     |
|                          | Bldg repairs  | 0.00              | 1,200.00          | #16 |
|                          | Signs   | 511.64            | 200.00            |     |
|                          | Road repairs  | 0.00              | 3,000.00          | #17 |
|                          | Capital -Lease and interest - Case Tractor                | 8,155.95          | 8,155.95          | #18 |
| <u>GARBAGE</u>           | Loraas  | 12,478.62         | 13,000.00         |     |
|                          | Garbage supplies  | 199.92            | 200.00            |     |
|                          | Recycling costs   | 1,652.00          | 1,800.00          |     |
| <u>RECREATION</u>        | <u>Playground</u> - toward equipment purchase             |                   | 1,000.00          |     |
|                          | <u>Library</u> - library rep travel + requisition + grant | 1,545.28          | 1,716.76          |     |
|                          | <u>Golf</u> - equip repair (fairways mower)               | 440.99            | 2,225.00          | #19 |
|                          | <u>Golf</u> - supplies                                    | 2,747.37          | 2,700.00          |     |
|                          | <u>Golf</u> - travel and meals                            | 309.79            | 400.00            |     |
|                          | <u>Trees</u> - travel, trees, supplies                    | 537.27            | 350.00            |     |
|                          | Pop Machine - supplies                                    | 328.56            | 430.00            |     |
|                          | <u>Beach &amp; Boat Launch</u>                            | 744.17            | 800.00            |     |
|                          | Canada Family Fun Day                                     | 590.27            | 900.00            | #20 |
|                          | <b>Total expenses:</b>                                    | <b>171,611.33</b> | <b>203,881.11</b> |     |
|                          | <b>Balance:</b>   | <b>9,833.53</b>   | <b>618.99</b>     |     |

**NOT INCLUDED IN THE CASH STATEMENT ABOVE:**

- Local levy for road improvements (26,645 in and out) - year 6 of 10 years
- Capital account - **\$22,954.50**
- Playground donations (in and out) - **\$1,500.00**
- Amortization
- Loudspeaker fund - **\$187.44**

**IRRIGATION UTILITY FOR 2013**

|                 |   |           |           |     |
|-----------------|---|-----------|-----------|-----|
| <b>Revenue</b>  | Annual Irrigation fees (247x\$60)         |           | 14,820.00 | #21 |
| <b>Expenses</b> | Equipment repairs                         | 1,000.00  |           |     |
|                 | Line repairs                              | 1,000.00  |           |     |
|                 | Power at intake site.                     | 760.00    |           |     |
|                 | Amortization (as required by regulations) | 11,413.00 | 14,173.00 |     |
|                 | <b>Balance</b>                            |           | 647.00    |     |

NOTES:

- #1 To balance the budget for 2013 it was necessary to increase the base tax by \$100
- #2 The mill rate was adjusted to 2.26 mills so this portion of the taxes remained revenue neutral
- #3 A cautious prediction for golf revenue since we may not have an information student this year. However, related expenses for the information students are also not included.
- #4 Each yr pop expenses exceed our revenue because we have to purchase a minimum order.
- #5 Staff received a 3% COL increase. Also the number of hours for the Admin Assist increased.
- #6 Council is paid .335 mills total. Council not paid for extra committee meetings.
- #7 Council travel reflects the increase in number of non-resident councillors.
- #8 Council commissioned a consultant to review council and staff policies.
- #9 The final year of university classes for our admin assistant (Local Government Administration)
- #10 Includes memberships in Waterwolf, PARCS, and Central Area Transportation Planning Committee
- #11 Cost of the by-election.
- #12 Includes a heated cabinet for our new AED and finishing materials for the access ramp.
- #13 Contractor to build an earth berm around the brush pile (also to clear stumps & bldg at maint)
- #14 Includes a chain saw on a long arm for trimming overhead branches.
- #15 Includes some repairs to the big tractor (with the front end loader)
- #16 New counter & sink in servery, repairs to outer doors, fire extinguisher recharging, pump-outs.
- #17 To bring in a grader to level the boat launch road, plus gravel.
- #18 Lease on the Case tractor (used for mowing, snow blowing and tilling) - final year of lease
- #19 Bi-annual sharpening of reels. Next year looking to purchased a used mower from capital.
- #20 Includes rental of a speaker system (research for purchase in the future).
- #21 Sask Municipal Board required an increase in fees to cover amortization costs.

