

# MISTUSINNE COUNCIL UPDATE #30 – APRIL, 2014

## 1. OUR LAST NEWSLETTER WAS IN AUGUST

In that newsletter, we celebrated some of last summer's achievements, namely:

- The **irrigation system** worked well all summer.
- The **swimming platforms and buoys** stayed in place for the entire season!
- We **removed an old eyesore** (stumps and the old shed behind the maintenance building).
- Our **tree stands were upgraded** with dozens of dead-standing trees removed.
- Our **boat-launch road was upgraded** with the addition of more gravel.
- Our village and golf course never looked better. Everything was carefully mowed several times over.
- Our **new shade structures** provided shelter on Canada Day, at the concert and at the Annual Golf Tournament.

## 2. SINCE THEN THE FRIENDS OF TREES SPENT THEIR \$5,000 GRANT

Here's a summary of our tree planting initiatives last fall:

- **Background** (before the grant) – In the spring we had held two planting bees. On May 9th, we planted 430 native trees and shrubs. On May 23rd, we planted 310 native trees and shrubs.
- **The issue** – While we have access in our Village to a small wood chipper for making wood chip mulch, the process is slow. Last summer we were faced with a backlog of new plantations that needed mulching.
- News of the grant not only provided us with the opportunity to plant more native flowering trees and bushes, it also provided a much-needed opportunity to jump-start the mulching of both our spring plantations and the new fall plantations.
- **Step one was to order a semi-load of post peelings.** (see above)
- **Step two was to order 400 small bushes in small pots.** End-of-season shopping meant the \$17.95 flowering bushes were reduced to \$5.00
- We were grateful to our always-willing volunteer, Bernie, who made four trips to Martensville, first to pick up the 430 trees and then to return the empty pots, all at no cost.
- We enlarged the 20 tree beds along our green mile parallel to the highway and another dozens beds in other locations. The morning before the planting bee the pots were moved out onto the newly tilled areas.



- **At the fall planting bee:** About 50 volunteers showed up and were organized into teams.
- Everybody worked hard and had a great time. Many hands made a big task manageable.
- We planted flowering shrubs native to our eco-region:
- Wolf Willow, Potentilla, High Bush Cranberry, Mock Orange, Snowberry, Buffalo Berry and Sand Cherry.



- Many volunteers brought trailers and hauled the new mulch to the plantation sites. The watering crew followed with the water



- Then we headed home to shower up and get to the community hall where we all attended an old fashioned **fall supper** (turkey and all the trimmings). We watched a power point presentation about the rebuilding of our forest. This plantation brought our total trees planted in our new forest to over 10,000 trees! We applauded the Canon Evergreen contribution! The Little Tree Nursery donated trees for door prizes!

### 3. SO WHAT HAPPENED OVER THE WINTER?

#### 3.1 Council adopted new policies

Over the fall and winter, Council reviewed and modified a number of policies. Go to our website at [www.mistusinne.com](http://www.mistusinne.com) (policy page) and check out these policy highlights:

**Policy 1.0 - Operation of Council** requires that the agenda for Council Meetings be posted on the web site on the Thursday evening prior to the Saturday meeting.

**Policy 1.0.1 – Council Committees** defines two kinds of committees:

- Council Committees are established by Council and include: The EMO Committee, the Friends of Trees Committee and the Lagoon Committee,
- Community Committees are independent but may request the use of village buildings or resources (examples: Playground Committee, Fun Golf Committee).  
***If you would like to be part of a Community Committee such as a social committee, etc., contact Janice who will pass along contact names.***

**Policy 2.0 – Human Resources** establishes two part-time on-site coordinators:

- The Office Coordinator (Janice Scrimbitt), and
- The Maintenance Coordinator (Keith Lonsdale).

**Policy 3.1.3 – Motor Vehicles on Green Spaces** explains why the Village was originally set up as three separate loops with ***no cross-traffic between loops***. The policy states that vehicle traffic on green space should not be the norm and should be ***restricted to rare occasions*** (example removing a boat from the back of the lot at the beginning of the season and replacing it to the back of the lot at the end of the season – after which the boat is kept on the front driveway or in the Village storage yard).

**Policy 4.4 – In Memoriam Opportunities** explains ways that families can set up a memorial for their families: by being a playground sponsor, by purchasing equipment such as a table or bench, or by donating a tree/shrub with a memorial stepping stone.

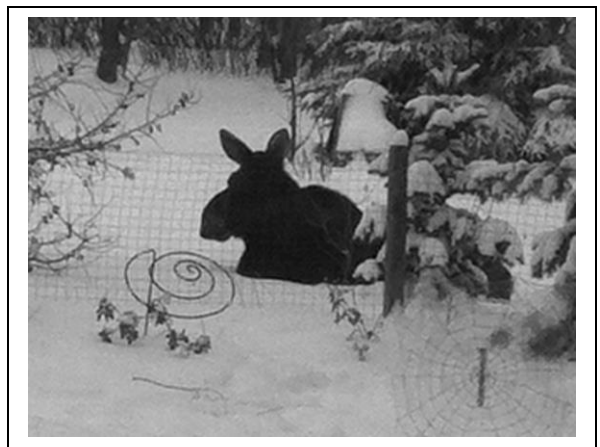
#### 3.2 Fall EMO Meeting

On October 25<sup>th</sup>, we hosted a meeting of permanent and seasonal residents with an interest in emergency preparedness. Our guest speaker, Joyce Aiken, explained the difference between:

- Large scale events which are coordinated by an EMO Response Plan,
- Single events which are handled by local volunteers.
- The result was **Policy 3.2 – Emergency Readiness** (Please note the poster on page 5 of this newsletter)

#### 3.3 The winter wild-life report

The small birds were noticeably absent: very few chickadees, not a single nuthatch, even the sparrows were rare. However, five noisy **blue jays** entertained us all and they moved from cottage to cottage to partake of the Mistusinne smorgasbord laid out for them. This winter, instead of deer, we had **a half dozen moose** ambling through our yards, nibbling on the willows and elms, and sleeping in our back yards!



#### 4. NOW WE ARE PLANNING FOR ANOTHER GREAT SUMMER AT MISTUSINNE

**Saturday, May 17 (long weekend), 10:00 am** – Public Meeting at Maintenance Building – See budget on page 6 – Don't forget to bring your lawn chair.

**Saturday, May 24, 9:00 am** – Annual Tree Planting Bee – Bring your spades and meet at the Maintenance Building

**Spring installation** – New tall slide – Purchased with the \$5,000 raised over the past two summers.

**Tuesday, July 1st (Parade at 10 am)** – Canada Day Family Fun Day

**Saturday, July 19, 7:30 pm** – 2<sup>nd</sup> Annual Concert at the Outdoor Gathering Place with Music by Wyatt - sponsored by the Playground Committee

**Friday, August 1<sup>st</sup> (afternoon)** – Golf course closed due to Private Golf Tournament (Elbow Hotel Tournament)

**Saturday, August 9<sup>th</sup> (8:00 am)** – Golf course closed due to Private Golf Tournament (Mistusinne Fun Day Golf Tournament)



#### 5. REMINDERS FROM JANICE

**Protocol for contractors/heavy haulers coming into village** requires arrangements through a Village Employee so we can get permits signed, explain road policy, etc.

**Storage at the Maintenance yard** is a *FREE* service on the *condition* that you mow around/under your property that is stored there. *If maintenance has to move your property to mow under or around, we will have to charge an annual rental fee – suggested at \$125.00/year.* Please contact the Maintenance Department 306-867-3010; or the Office 306-854-4637 if you wish to store items at the Maintenance yard.

**Please do not encroach on green spaces.** Please keep your private property stored on your property. Green spaces are for *EVERYONE'S* enjoyment.

**Permission is required to trim/prune trees in Green spaces and on any Village Property.** Please see Keith for concerns pertaining to pruning.

**Elbow Transfer Site has a Camera:** **DO NOT** deliver items after hours to the transfer site – You will be billed by Elbow. Please use their transfer site during their regular hours: **Saturdays 9 am – noon, Mondays 4 pm – 7 pm.** Also, the Transfer Site does not accept construction waste. See Janice to arrange access to our Construction Bin.

**Thank you** to volunteers Jim Walker, Gord Corney, Brian Cowan, Harry Locke, and Lyle Greiner for helping with placement of the tarps last fall.

**For sale** – a utility trailer and a pump (*insert specs*). Please submit your sealed tenders by sealed tender before the **May 25, regular Council Meeting.**

## 6. THE FINANCIAL REPORT TO BRING TO THE ANNUAL MEETING

### RV of MISTUSINNE – 2014 ANNUAL FINANCIAL REPORT TO RATEPAYERS (CASH ACCOUNT ONLY)

		<u>2013</u> <u>Actual</u>	<u>2014</u> <u>Budget</u>	Notes
<b><u>REVENUE</u></b>				
	Base tax	98,800.00	123,500.00	#1
	Taxes from mill rate	61,545.05	61,553.72	#2
<b><u>TAXES</u></b>	Total Tax levy	<b>160,345.05</b>	<b>185,053.72</b>	
	minus abatements	84.82	0.00	
	minus discounts	22,103.69	22,100.00	
	plus penalties and additions	1,230.57	1,206.34	
	Net taxes	<b>139,387.11</b>	<b>164,160.06</b>	
<b><u>FEES/CHGS</u></b>	Custom work	60.00	50.00	
	Private snow clearing	2,130.00	1,800.00	
	Sale of supplies	150.00	0.00	
	Equipment rentals	40.00	50.00	
	Rental of Community Centre	60.00	0.00	
	Golf Fees	11,710.00	10,000.00	#3
	Boat launch fees	230.00	170.00	
	<i>misc</i>	-42.92	0.00	
	Pop machine sales	312.00	330.00	#4
	Permits	80.00	100.00	
	Tax certificates	10.00	10.00	
	Website ads	60.00	0.00	
	Photocopying	51.48	0.00	
	Tax additions	51.46	50.00	
	Construction garbage fees	1,323.00	1,500.00	
	Bulk water sales	4.75	0.00	
<b><u>GRANTS</u></b>	Mun. Op. Grant (based on no of permanent residents)	15,225.00	16,754.00	
	Canada Day grant	500.00	505.00	
	Student employment grant (approval pending in June)	2,280.00	3,600.00	
	Gas Tax Grant	3,553.40	3,700.00	
	Community Initiatives Grant	3,000.00	0.00	
	Recycle Grant	59.80	60.00	
	Grants in lieu (Sask Tel Bldg)	731.78	1,041.04	
	Sask Lotteries	478.00	620.00	
<b>Total revenues:</b>		<b>181,444.86</b>	<b>204,500.10</b>	

#### NOT INCLUDED IN THE CASH STATEMENT ABOVE:

- Local levy for road improvements (26,645 in and out) - year 6 of 10 years
- Capital account - **\$22,954.50**
- Playground donations (in and out) - **\$1,500.00**

#### IRRIGATION UTILITY FOR 2014

<b>Revenue</b>	Annual Irrigation fees (247x\$60)
<b>Expenses</b>	Equipment repairs
	Line repairs
	Power at intake site.
	Amortization (as required by regulations)

<b><u>EXPENSES</u></b>		<b><u>2013</u></b> <b><u>Actual</u></b>	<b><u>2014</u></b> <b><u>Budge4</u></b>	
<b><u>STAFF -</u></b>				
Salaries	All staff (maintenance, golf, admin, assist, students) (includes benefits and workers' compensation)	75,612.20	83,028.79	#5
<b><u>COUNCIL</u></b>	Council remuneration	8,814.71	9,124.11	#6
	Council travel and expenses	1,278.67	3,000.00	#7
	Council training and conventions	781.00	800.00	
	Consultative services	0.00	3,500.00	#8
<b><u>ADMIN</u></b>	Audit	3,150.00	2,500.00	
	SAMA	4,185.00	4,156.00	
	Advertising	234.06	300.00	
	Admin Training	709.25	800.00	#9
	Insurance	3,992.00	4,100.00	
	Memberships	1,085.00	900.00	#10
	Website fees (carrier and updates)	729.82	750.00	
	Tax enforcement	36.48	50.00	
	Elections	1,384.19	1,300.00	#11
	Bylaw enforcement	0.00	1,500.00	
	Office equipment agreements	412.44	1,232.00	
	Power at office	1,943.61	2,100.00	
	Phone at office	1,620.08	1,700.00	
	Sewer at office	162.36	216.00	
	Postage	1,184.93	1,300.00	
	Office supplies	2,619.98	2,700.00	
	Community Centre supplies	427.30	450.00	
	Office repairs	1,923.06	600.00	#12
	Donation to Elbow fireworks	125.00	125.00	
<b><u>POLICE &amp; FIRE</u></b>	RCMP	2,270.40	2,270.00	
	911 dispatch fee	70.00	82.50	
	Contract with Elbow for their Fire Dept coverage	1,200.00	1,200.00	
	Fire insurance	561.00	561.00	
	Vehicle repairs	536.46	500.00	
	Small tools & equipment	1,558.56	300.00	
	Berm around brush pile	0.00	8,000.00	#13
<b><u>MAINTENANCE</u></b>	Maintenance travel and meals	157.30	350.00	
	Vehicle registration and insurance	1,186.50	1,200.00	
	Power at Maint Bldg	4,180.36	4,300.00	
	Phone at Maint Bldg & cell	1,210.97	1,300.00	
	Sewer at Maint Bldg	81.18	108.00	
	Shop supplies & small tools	2,704.43	3,300.00	#14
	Supplies for washroom, cleaning	592.56	600.00	
	Equipment repair (tractor repairs)	3,426.93	5,500.00	#15
	Fuel and Oil	9,221.71	10,000.00	
	Bldg repairs	0.00	1,200.00	#16

	Signs	511.64	200.00	
	Road repairs	0.00	3,000.00	#17
	<u>Capital -Lease and interest - Case Tractor</u>	<u>8,155.95</u>	<u>8,155.95</u>	#18
<u>GARBAGE</u>	Loraas	12,478.62	13,000.00	
	Garbage supplies	199.92	200.00	
	<u>Recycling costs</u>	<u>1,652.00</u>	<u>1,800.00</u>	
<u>RECREATION</u>	<u>Playground</u> - toward equipment purchase		1,000.00	
	<u>Library</u> - library rep travel + requisition + grant	1,545.28	1,716.76	
	<u>Golf</u> - equip repair (fairways mower)	440.99	2,225.00	#19
	<u>Golf</u> - supplies	2,747.37	2,700.00	
	<u>Golf</u> - travel and meals	309.79	400.00	
	<u>Trees</u> - travel, trees, supplies	537.27	350.00	
	Pop Machine - supplies	328.56	430.00	
	<u>Beach &amp; Boat Launch</u>	744.17	800.00	
	<u>Canada Family Fun Day</u>	590.27	900.00	#20
	<b>Total expenses:</b>	<b>171,611.33</b>	<b>203,881.11</b>	
	<b>Balance:</b>	<b>9,833.53</b>	<b>618.99</b>	

#### Comments

(1)

(2) etc.

Please post this in a prominent location in your cottage

### Responding to a Fire

- 1) The first step is the **call to 911**
- 2) 911 will simultaneously send a text to:
  - The Elbow Fire Department
  - The Fire Response Team A
  - The Coordinators
- 3) The **Fire Response Team A** will proceed to the maintenance building to prepare to deliver water to the Elbow Fire Department.
  - All members of the Fire Response Team A will have a key to the maintenance building.
  - The main role of the Fire Response Team A is to provide support to the Elbow Fire Department by hauling water and other tasks as assigned by the Fire Chief. At all times, the Fire Chief is the person in charge of the fire-fighting.
- 4) The **Coordinator(s)** will proceed to the Village Office to plan for supporting the fire fighters.
  - The main role of the Coordinator(s) is to support the fire fighters with tasks such as crowd control, setting up a fire-fighters' rest area, or calling in additional volunteers.
  - If the Fire Chief indicates that additional help is needed to fight the fire, the Coordinator(s) will text the **Fire Fighters Volunteer**. Coordinators will have a group contact list in their cell phones to use when contacting this group.

### Responding to a Medical Emergency

- 1) The first step is the **call to 911**.
- 2) 911 will simultaneously send a text to:
  - The Elbow First Responders
  - The Coordinators
- 3) **The Coordinator(s)** will proceed to the scene of the medical emergency.
  - The main role of the **Coordinator(s)** is to support the First Responders with tasks such directing the ambulance or calling in on-site help.
  - If the Coordinator(s) feel that additional help is needed the Coordinator(s) will text the **Medical Volunteers**.
  - **IF YOU ARE WILLING TO ADD YOUR NAME TO THE LIST OF MEDICAL VOLUNTEERS, PLEASE SUBMIT YOUR NAME TO JANICE.**